

New Employee Orientation Agenda

8:30 a.m. – 2:00 p.m. | Work on Computer-Based Learning Modules (CBLs)

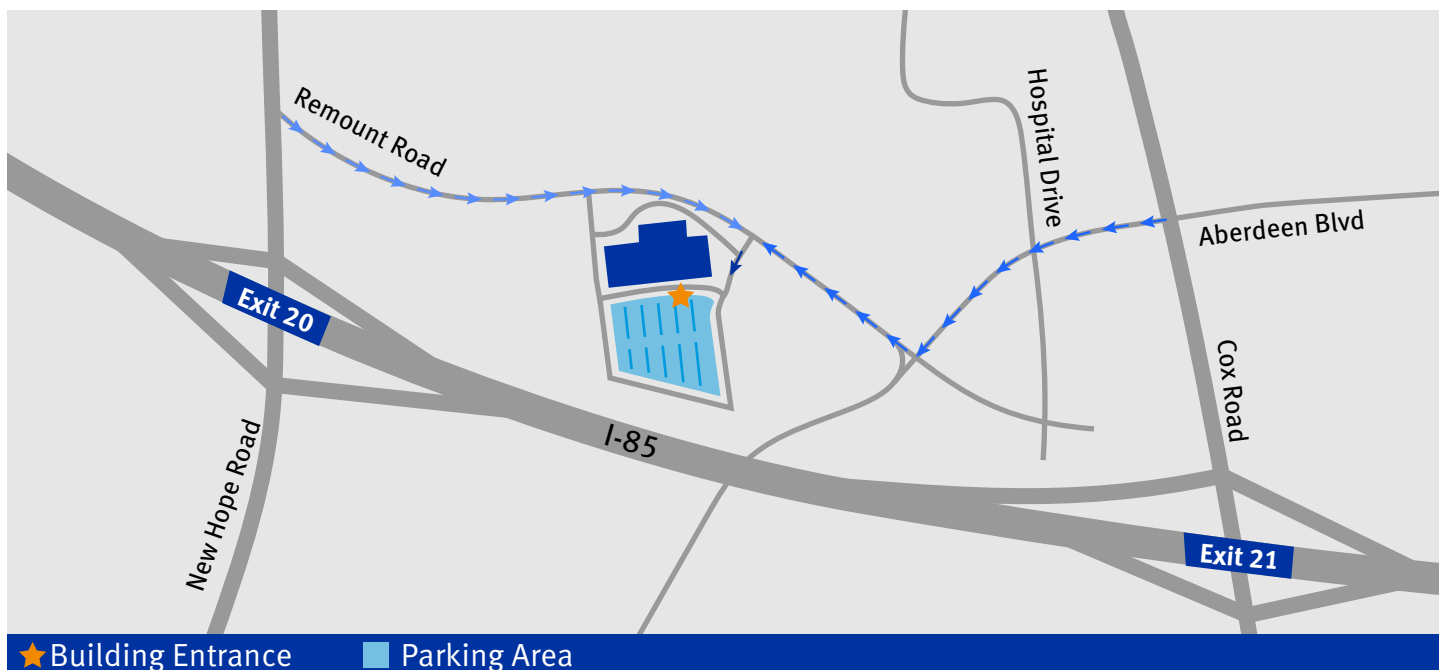
This portion of orientation can be done from home. If you do not have access to a computer, please contact Learning & Development.

- [Click here](#) to access NetLearning.
- The employee ID will be used for the NetLearning username and password. The employee ID will be sent to the new employee's personal email.
- If you experience any issues while completing the online courses, please email learningdevelopment@caromonthhealth.org

2:00 p.m. – 4:30 p.m. | Badge & Materials Pick-up

After completing the required CBLs for orientation, report to CaroMont Health IT Training Center to pick up your badge and other materials.

CaroMont Health IT Training Center | 1879 Remount Road, Gastonia, NC 28054.



You should receive an email with all Orientation Instructions by 5:00 p.m. on the Thursday prior to your start date. To help locate the email, try searching your email box for the keyword **requirement**.

If you do not receive an email by the time listed above, please contact the Learning & Development Department on the Friday prior to your start date at learningdevelopment@caromonthhealth.org. Please note, the office will close at 5 p.m. on Friday